

DISBURSEMENT REQUEST FORM: EXPERT, SPECIALIST, DNA TESTING

Prior approval of the Private Bar Services Director or designate is required for services of any experts or specialists for court proceedings, including preparation, testimony and DNA testing (determination of parentage).

When the lawyer can establish there is professional merit in retaining an expert or testing, and where it amounts to a reasonable expenditure in the context of a client of modest means, the Private Bar Director will approve the request. There is no fixed maximum; the expert and DNA test fees must be considered reasonable.

Witness fees are paid in accordance with the provision of the Rules of Court. (Out of province witness fees must be approved by the Private Bar Services Director or designate before incurred).

Date of request: _____

Request Information

Lawyer information

Name: _____

Solicitor #: _____

Phone: _____

Email: _____

Client information

Name: _____

Client #: _____

Nature of Request

EXPERT

SPECIALIST

DNA TESTING

NAME, ADDRESS, QUALIFICATIONS OF EXPERT, SPECIALIST

Reason for Request

- Client's defence
- Sentencing (client has already been found guilty OR has pled guilty)
- Assessing impact of conviction on immigration status
- Establishing Paternity
- Other _____

Brief Synopsis of Case

How will the services support your case? (e.g., theory of defence, paternity)

What services will be provided by the expert, specialist?

What form will these services take?

- Witness
- Report
- Test Results
- Other _____

What is the estimated cost (hours and rate of pay, if applicable)?

Please attach estimates.

Are other costs anticipated?

	COSTS \$
Court Attendance	
Travel	
Mileage	
Hotel	
Airfare	
Other: _____	

For more information on disbursement requests see the Legal Aid Saskatchewan's Billing and Payments Handbook, Chapter 5.4.

For assistance in completing this form please contact the Legal Aid Saskatchewan Private Bar Services at 1-306-933-5300 or email pboffice@legalaid.sk.ca.

I certify that the information included in this form is complete, true, and accurate.

Name: _____

Signature: _____

Date: _____

Please email the completed Request for Expert Form to PBAccounts@legalaid.sk.ca with the subject line **Disbursement: Request for Expert, Specialist, DNA Testing**.