Exceptional Circumstances Payment (ECP) Request: I&R

In some cases, where exceptional circumstances (EC) can be demonstrated, an increase in payment may be granted where an account exceeds the tariff maximum. If your account exceeds the tariff maximum, and you want to apply for an EC Payment, fill out this form and include it when submitting the account.

Account date: _____ **Date of request:** _____

Requestor Information

Lawyer information

Name: _____
Solicitor #: _____
Phone: _____
Email: _____

Client information

Name: _____
Client #: _____

Tariff Hours and Request for Exceptional Circumstances Payment

How many tariff hours are available?

Have you used all available tariff hours? ☐ **Yes** ☐ **No**

If yes, how many hours beyond the tariff have you spent? _____

How many hours would you like considered for exceptional circumstances payment? _____

Legal Aid Tariff

Exceptional circumstances guidelines for immigration and refugee cases for which you may be eligible for an increase include:

Results Obtained (explain in Case Details below)

☐ Successful refugee claim – IRB success rate of 20% or less

Complexities (explain in Case Details below)

☐ Novel claims (e.g. transgender)
☐ Exclusion
☐ Multiple countries of citizenship
☐ Ministerial intervention

Relevant factors (explain in Case Details below)

☐ Minor
☐ Domestic violence
☐ Illiteracy
☐ Expert witness
☐ Mental illness

LEGAL AID SASKATCHEWAN

Case details

Please provide case details and the factual circumstances that support the factors selected in the section above. Attach any relevant documents to support your request for an exceptional circumstances payment.

Comments: Please be specific. Avoid use of single word descriptors (e.g. client bipolar). Please explain in detail how client's special needs meet the exceptional circumstances test. For example, explain in detail how client's special needs materially affected the proceedings (e.g. the mental health issues, such as Post Traumatic Syndrome, underlies the basis of claim).

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Private Bar Director Exception Request

Are there any other factors not articulated in the above criteria? ☐ **Yes** ☐ **No**

If yes, provide details below.

Note: This request is to be used rarely and only in circumstances when counsel can clearly demonstrate that the exceptional circumstances test has been met.

For more information on exceptional circumstances payments see the Legal Aid Saskatchewan's Billing and Payments Handbook. Forms & Documents - Legal Aid Saskatchewan

For assistance in completing this form please contact the Legal Aid Saskatchewan Private Bar Services at 1-306-933-5300 or email pboffice@legalaid.sk.ca.

☐ I certify that the information included in this form is complete, true, and accurate.

Name: _____
Signature: _____
Date: _____

Please attach the completed Exceptional Circumstances Payment (ECP) Form to your account and email PBAccounts@legalaid.sk.ca with the subject line **ECP Request - LSN#. Please copy Immigration and Refugee Services I&RServices@legalaid.sk.ca**