Legal Aid Tariff of Fees
Schedule A
General Conditions

Updated September 15, 2026

This tariff is intended to reflect fees that would customarily be paid by a client of modest means. The Chief Executive Officer or designate may, if a solicitor can show extremely exceptional circumstances due to:

- the nature of the offence;
- the complexity of the case;
- and/or any other factors that would warrant an increase in preparation time,

allow an increase in the preparation time for the file, provided in their opinion an increase is justified.

Solicitors failing to follow the Terms and Conditions outlined in the Private Bar Panel Appointment Policy may be subject to revocation of their appointment, suspension of their panel rights, or removal from the panel.

In this tariff:

1. **Effective date** is the date specified in the letter of appointment and means the date provision of authorized services can commence. The Commission will not pay for services rendered prior to the effective date except where such services have been authorized in writing.

2. **Court time** means the actual time appearing in court and does not include jury waits, wait time to appear before the Judge, travel time, time to robe, interviewing witnesses or any other preparation.

3. **Financial Situation of Client Changes** – if the client's financial situation changes, eligibility for legal aid must be reassessed. Contact the Head Office of the Commission.

4. **Collection of Assessed Contributions** – Where a client is eligible only if a contribution is assessed, the Saskatchewan Legal Aid Commission will make reasonable efforts to collect the assessed amount. Such amounts are the property of the Commission.

5. **Out of Town Agency Work** – Where possible, contact the legal aid area office that attends at the out of town location to perform the agency work.

6. **Prerogative Writs/Constitutional Issues** – For billing purposes, the tariff schedule with respect to appeals will apply. Prerogative Writs or matters where the *Constitutional Questions Act* applies are to be proceeded with only with the prior approval of the Chief Executive Officer or designate.

7. **Appeals** – where the accused appeals, whether by stated case or appeal to the Court of King's Bench, Court of Appeal or The Supreme Court of Canada, the prior approval of the Chief Executive Officer or designate is required.

8. **Disbursements** - Prior Approval of the Chief Executive Officer or designate is needed for some disbursements:
   a. any agency work that is not available through an area office
   b. out of province witness fees
   c. services of any experts or specialists, both for preparation for court proceedings and as witness
   d. use of chartered aircraft or other unusual forms of transportation
   e. waiver of any costs awarded
   f. any other situation not expressly dealt with under the tariff

9. **Goods and Services Tax/Harmonized Sales Tax** – the Commission is GST/HST exempt and therefore any fees and disbursements should not have the GST/HST applied. Our GST/HST exemption is #R107864258 and the exemption certificate is indicated below:

   "The property and/or services mentioned in this order are being purchased by the Saskatchewan legal Aid commission with Crown Funds and therefore are not subject to the Goods and Services Tax or Harmonized Sales Tax"

10. **Provincial Sales Tax** – legal services provided under *The Legal Aid Act* are not subject to provincial sales tax. If a solicitor has paid PST on any disbursements, the Commission will reimburse actual and reasonable PST charges.

11. **Account Submission deadline** - Accounts must be submitted within six months after the last service date. For accounts submitted more than six months after the last service date, an administrative fee may be assessed and deducted from accounts paid. The administrative fee will be 25% of the taxed amount before disbursements, with a minimum fee of $25.00 and a maximum of $500.00. This may be subject of a complaint to the Discretion Committee.

12. **Change of Solicitor** – Any change of the solicitor of record, from the one named in the letter of appointment, must be approved by the Chief Executive Officer or designate