Legal Aid Tariff of Fees
Schedule B2
Family

Updated September 15, 2026

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1. **Refer to Schedule A – General Conditions**

2. **Hourly Fees** – A solicitor may receive compensation up to the maximum amount established in this tariff (Schedule B2-1) by providing a detailed listing which gives a fully itemized statement of each and every service rendered both by way of preparation and Court, showing among other things, the date of, and precise time involved in rendering each service.

3. **Initial Interview Only / No Contact** - Where no further services are provided after an initial interview, or where a file has been received and the solicitor has been unable to contact the client or obtain instructions, the fee for this service shall not exceed $115.

4. **Claiming Costs in Family Matters** – costs must be claimed and are not to be waived in any action without the written approval of the Chief Executive Officer or designate.

5. **Taxing and Collection of Costs** – All reasonable efforts should be made to collect costs which are awarded. Such costs are the property of the Commission. If costs are awarded, a copy of the taxed bill of costs must accompany the completed billing forms.

6. **Application for Fee Waiver** – As per *The Fee Waiver Act*, the Fee Waiver certificate should be used to waive fees at Transcript Services, fees associated with the service of documents by the Sheriff's Office, and used in having other court filing fees waived.

7. **Counsel Fees –** The Commission will pay for preparation and court fees for one counsel only. The Commission will not pay for fees of co-counsel or students-at-law unless authorized by the Chief Executive Officer.

8. **Disbursements:**
   a. Travel expenses for solicitors, who are not Saskatchewan residents, must be explicitly approved in advance by the Chief Executive Officer or designate.

   b. Where travel by private vehicle is necessary to attend court in a municipality other than where the solicitor resides, travelled kilometres will be reimbursed at current commission rates, plus reasonable expenses for parking. Rental of automobiles requires the prior approval of the Chief Executive Officer or designate.

c. Travel costs by means other than private automobile (such as scheduled air flights, taxi, bus, etc.) must have prior approval by the Chief Executive Officer and must be supported by ticket or voucher.

d. Sustenance and accommodation allowance at centres other than the place where the solicitor resides: Accommodation for counsel only, per day – reasonable and actual receipts to be attached. Meal rates shall be in accordance with current Commission rates and shall be paid for counsel only. Rates are updated on our web page legalaid.sk.ca in April and October.

e. Witness fees and travelling expenses of witnesses in accordance with the provision of the Rules of court. (Out of Province witness fees must be approved by the Chief Executive Officer or designate before incurred).

f. Court Reporter Fees – Transcript Services (a branch of Court Services Division) should be used when requesting Court transcripts. Where independent Court Reporter services are required, the appointment letter should be provided to the reporting service so that they are aware that this is a legal aid client. This letter is used to have the transcript fees waived. When court reporter fees cannot be waived, they are to be paid for by counsel. Attach a copy of the invoice as a receipt for the disbursement when submitting your account for payment.

g. Postage, printing, photocopying, courier, telephone and facsimile expenses will be paid as follows (the Commission reserves the right to request copies of invoices):

   i. Postage – actual disbursements to a maximum of $50
   ii. Printing/Photocopying – to a maximum of $200 calculated at $0.25/page for first 400 pages and then 0.05/page thereafter
   iii. Courier – actual disbursements
   iv. Facsimile - $0.25/page to a maximum of $50
   v. Long Distance – actual disbursements to a maximum of $75
   vi. Process Servers – actual and reasonable disbursements (receipts required)

   If charges for disbursements exceed the maximum specified, detailed and actual receipts will be required.

h. Any other proper disbursements with the approval of the Chief Executive Officer or designate.

9. **File Closure Fee** – The commission recognizes that the office administration inherent in accepting legal aid referrals is not fully captured by tariff items. A one time $25 file closure fee is available for all referrals and is to be included on the final account submitted.

10. **Research Material** – The Commission will not pay for any research material, including on-line research costs unless authorized by the Chief Executive Officer. Ontario Legal Aid Plan Research papers are available, upon request, through the Head Office of the Saskatchewan Legal Aid Commission. Time spent by a solicitor doing research is considered preparation time.

11. **Absence Fees for Travelling Time** – Absence fees are charged at a rate of $92 per hour as follows:

    a. Travel to municipalities other than the place where the solicitor resides for court appearances.

    b. Travel to interview a client must be explicitly approved, in advance, by the Chief Executive Officer or designate.

    c. Travel time for solicitors, who are not Saskatchewan residents, must be explicitly approved, in advance, by the Chief Executive Officer or their designate.

12. **Briefs of Law** – Where a brief of law is prepared, the commission may require that a copy of the brief of law be submitted.